

Date: November 14, 2003

Alaska Native Tribal Health Consortium  
Division of Environmental Health and Engineering  
1901 South Bragaw Street, Suite 200  
Anchorage, Alaska 99508-3440

## Document Distribution

Document Type: Health Facilities Cooperative Project Agreement  
Project No.: AN 03-G67  
Project Location: Kivalina, Alaska  
Execution Date: November 12, 2003

---

The individuals below were sent a copy of this document:

Helen Bolen, Maniilaq, Kotzebue  
Environmental Health Director, Maniilaq  
Darryl Alleman, DEHE, Anchorage  
Carl Remley, DEHE, Anchorage  
Richard Thayer, DEHE, Anchorage  
Gina Christensen, DEHE, Anchorage  
Roger Marcil, DEHE, Anchorage

cc: Program Services, DEHE, Anchorage

---

For additional information, please contact:

Deanza Hjalseth  
1-800-560-8637, extension 3602

LR: 09/17/03



Division of Environmental Health and Engineering

# Cooperative Project Agreement

H  
F  
C  
P  
A

A Health Facility Improvement Project Between:  
The Alaska Native Tribal Health Consortium and  
The Maniilaq Association in  
The City of Kivalina, Alaska  
Project No. AN 03-G67  
October 2003

**COOPERATIVE PROJECT AGREEMENT  
HEALTH FACILITY IMPROVEMENT PROJECT  
CITY OF KIVALINA, ALASKA**

**PROJECT NO. AN 03-G67**

---

To complete this project, the ANTHC and the Maniilaq Association mutually agree to the terms and conditions contained in this Agreement.

PREPARED BY:

10-28-03

Date

Carl Remley

Carl Remley  
Project Engineer  
DEHE, ANTHC

RECOMMENDED BY:

10/24/03

Date

Darryl Alleman

Darryl Alleman, P.E.  
Regional Manager  
DEHE, ANTHC

APPROVED BY:

11/12/03

Date

Paul Sherry

Paul Sherry  
Chief Executive Officer  
ANTHC

APPROVED BY  
THE MANIILAQ  
ASSOCIATION:

10/29/03

Date

Helen A. Bolen

Helen A. Bolen  
President/CEO

**COOPERATIVE PROJECT AGREEMENT  
HEALTH FACILITY IMPROVEMENT PROJECT  
CITY OF KIVALINA, ALASKA**

**PROJECT NO. AN 03-G67**

---

**TABLE OF CONTENTS**

A. INTRODUCTION.....	1
B. SCOPE OF PROJECT .....	1
C. PROJECT COST.....	2
C 1. Cost Estimate Table.....	2
C 2. Project Funding.....	2
D. PROJECT ADMINISTRATION.....	3
E. SUSTAINED OPERATIONS CONSIDERATIONS.....	3
F. AUTHORITY FOR APPROVAL.....	3
G. PROVISIONS FOR PROJECT COMPLETION .....	3

**COOPERATIVE PROJECT AGREEMENT  
HEALTH FACILITY IMPROVEMENT PROJECT  
CITY OF KIVALINA, ALASKA**

**PROJECT NO. AN 03-G67**

---

DATE OF AGREEMENT:  
October 2003

**A. INTRODUCTION**

Throughout this Cooperative Project Agreement (CPA) the following entities are referred to as follows:

Alaska Native Tribal Health Consortium	=	ANTHC
Division of Environmental Health and Engineering	=	DEHE
Denali Commission	=	Commission

The ANTHC, DEHE, role is to provide sustainable environmental health solutions in partnership with the people it serves to create healthy and safe Native communities.

This CPA contains information about the project scope of work, funding, costs, and administration, and is being performed under the provisions of the following agreements:

- Memorandum of Understanding Between the Denali Commission and the Alaska Native Tribal Health Consortium for Alaska Rural Primary Care Facilities and Sanitation Facilities Planning, Design, and Construction, dated July 2002. This MOU defines the roles and responsibilities of each party and supercedes the original MOU dated March 2001.
- Cooperative Agreement Between the Alaska Native Tribal Health Consortium and the Maniilaq Association, dated July 2001. This Agreement defines the roles and responsibilities of each party.
- Denali Commission Financial Assistance Award Project No. 0100-DC-2003-I13, Amendment No. 1, dated September 2003.

**B. SCOPE OF PROJECT**

This repair and renovation project will upgrade the existing health clinic's heating system, life safety equipment, and windows and doors. The project does not involve any ground disturbance. The scope of this project includes design and planning, site preparation, materials and equipment, construction, and labor.

### C. PROJECT COST

#### C 1. Cost Estimate Table

Job Type	Scope of Work	Qty	Units	Unit Cost	Total Cost	Funding Source
						Denali Commission FY03
M-CL	repair and renovate clinic	1	LS	\$80,000	\$80,000	\$80,000
Total Award					\$80,000	\$80,000

#### C 2. Project Funding

Contributor	Fiscal Year	Description	Amount
<u>Denali Commission</u>	<u>Federal 2003</u>	<u>NA</u>	<u>\$ 80,000</u>
TOTAL PROJECT FUNDING			<u>\$ 80,000</u>

The ANTHC is being separately funded by the Denali Commission in the amount of \$2,240 for program and professional operations expenses associated with this project. These expenses include ANTHC professional salaries, travel, and related professional support.

Denali Commission funding for this health facility improvement project has been made available to the ANTHC through a separate Financial Assistance Award (FAA), or amendment to an existing FAA, between the Denali Commission and the ANTHC. It is understood that funding transfers will be made to the ANTHC incrementally. Project activities should not proceed until funding for each increment of work is available to the ANTHC. By signing this Agreement, the Maniilaq Association is assuring that funding from other contributing agencies, if applicable, shall be made available to the project. If in-kind or other funding sources are unavailable, transfers to the Maniilaq Association will be curtailed.

The Maniilaq Association shall not be obligated to continue performance that requires an expenditure of more funds than awarded under this CPA plus funding from other sources as specified in the funding application to the Denali Commission. If the Maniilaq Association has reason to believe that the total amount required for performance will be greater than the amount of this CPA plus any other funding source amounts so specified as initially available, the Maniilaq Association shall provide notice to the ANTHC within ten (10) days of discovery. If the Commission (or any other funding source) does not increase the funding authorization for the project, the Maniilaq Association may suspend performance until sufficient additional funds are awarded, or complete the project without additional funding assistance through this CPA.

#### D. PROJECT ADMINISTRATION

In conformance with the Commission's Financial Assistance Award, dated September 2003, the following Project Management Methodology option has been selected by the Maniilaq Association:

The project design and construction will be managed by the Maniilaq Association, which has met standards for a "Pass Through" organization approved by the ANTHC. The ANTHC will only maintain program oversight of the project. No technical assistance or project management will be provided by the ANTHC.

This Agreement shall take effect upon signature by all parties and remain in effect until the expiration of the "Performance Period" specified within the Commission's Financial Assistance Award.

#### E. SUSTAINED OPERATIONS CONSIDERATIONS

The City of Kivalina will assume ownership and responsibility for all operation and maintenance of facilities constructed under this project.

#### F. AUTHORITY FOR APPROVAL

Upon signing this document, the ANTHC Chief Executive Officer delegates authority to sign all subsequent agreements related to this project to the Director of Regional Facilities Services, DEHE.

#### G. PROVISIONS FOR PROJECT COMPLETION

The following sections from the ANTHC, DEHE, Cooperative Project Agreement Provisions Manual for Health Facilities Projects (Orange Book), dated June 2003, are incorporated into this Agreement by reference. For the purposes of this Agreement, all references to "Local Participant" shall mean the Maniilaq Association.

- Section 1, "Provisions for All Cooperative Project Agreements"
- Section 4, "Provisions for Regional Health Organization Management of Force Account Labor for Pass Through Projects"
- Section 6, "Assurances for All Construction Programs"

The following federal provisions apply to this project:

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments  
<[www.access.gpo.gov/nara/cfr/waisidx\\_99/15cfr24\\_99.html](http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)>  
(Applies to local or tribal government)

- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments <[www.whitehouse.gov/OMB/circulars/a087/a087-all.html](http://www.whitehouse.gov/OMB/circulars/a087/a087-all.html)> (Applies to local or tribal government)
- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations <[www.whitehouse.gov/OMB/circulars/a133/a133.html](http://www.whitehouse.gov/OMB/circulars/a133/a133.html)> (Applies to all Sub-Awards)
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations <[www.access.gpo.gov/nara/cfr/waisidx\\_99/15cfr14\\_99.html](http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)> (Applies to Non-profits)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations <[www.whitehouse.gov/OMB/circulars/a122/a122.html](http://www.whitehouse.gov/OMB/circulars/a122/a122.html)> (Applies to Non-profits)



## **APPENDIX**

### **Final Environmental Review Memorandum**

#### **Maps**

- **USGS Community Vicinity Map**



ALASKA NATIVE TRIBAL HEALTH CONSORTIUM  
Division of Environmental Health & Engineering  
1901 South Bragaw Street, Suite 200  
Anchorage, Alaska 99508

## MEMORANDUM

DATE: October 2003

FROM: Heritage and Environmental Consultant

SUBJECT: City of Kivalina, Final Environmental Review  
Project No. AN 03-G67

TO: FOR THE RECORD

Based upon proposed Federal funding for this project, an environmental review in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) is required. The Alaska Native Tribal Health Consortium (ANTHC) has considered all potential environmental concerns (specific and cumulative effects) associated with the project in consultation with applicable federal, state, and local authorities. An Environmental Review has been completed with respect to the proposed health facilities planning project.

## FINDINGS

The ANTHC uses the Indian Health Service (IHS) environmental review procedures for conducting environmental analyses of all health and sanitation facilities projects, as outlined in the *Environmental Review Manual*, the second edition of which was issued in January 2000. This environmental review finds that no further environmental investigation is needed because it includes maintenance and every day repairs and replacement-in-kind, and acquisition of equipment not requiring permits. No construction is involved. All actions involving construction have been reviewed and no extraordinary or exceptional circumstances were found to exist. It is therefore recommended that the Denali Commission, approve a determination of eligibility for categorical exclusion from the requirement to conduct further environmental evaluation for this project. Current IHS policy (Federal Register, Vol. 58, No. 3, January 6, 1993, pp. 569-572, I [2] and [3] allows for categorical exclusion of health and sanitation facility projects that do not have a significant impact on the environment. I (2) provides for the acquisition of equipment, provided that all requirements for permits, registrations, and licenses are met, and provided that the equipment involves the use of generally accepted technology. I (3) provides for building alterations or renovation that does not substantially change the function or general appearance of the building.

#### SCOPE OF WORK

The scope of this project will be the completion of the repair and renovation project will upgrade the existing health clinic's heating system, life safety equipment, and windows and doors.

The ANTHC agrees to comply with all applicable federal, state and local environmental laws, regulations, and requirements during all phases of the project, as well as obtain any necessary permits.

#### SUMMARY

With the scope of work outlined for this project, the ANTHC has completed the environmental review. If the scope of work is changed in the future, then the ANTHC will revisit this environmental review to determine if potential environmental concerns have been addressed.

  
Chris Campbell

